

Sanford Medical Center Fargo School of Radiography Application Instructions

To apply, the candidate must submit the following:

- Two Professional References
- Application Form
- Professional Resume (document upload within the application form)
- Essay (document upload within the application form)
- Technical Standards Form (located within the application form)
- All Educational Transcripts (Digital Copies are preferred)
- Official American College Testing (ACT) score (score of 18 or greater is preferred)
- \$35 Application Fee.

References:

- Applicants must submit the names and contact information for two references via this [link](#). An optional third reference may be listed but is not required.
- Sanford Medical Center Fargo School of Radiography faculty strongly encourage all applicants to send a message to their references as a courtesy. A sample message is provided via the reference link in the above bullet point.
- To allow for adequate time to receive reference feedback, applicants must submit this form no later than **Friday, November 8, 2024**.
- References will receive an automated email from 'Sanford Health via Smartsheet' to complete an online reference form.

Application Form:

- Complete the application form online using this [link](#).
- A professional resume and essay are required to be uploaded at the time of submission. Uploading a cover letter is optional.
- The technical standards form is included in the application and must also be completed.
- A non-refundable application fee of \$35 is due on submission and payable by credit/debit card.

Essay:

The composition should be 1 to 2 pages in length and include the following:

- Interest in the School of Radiography: Explain your interest in the field of radiography and how you discovered this as a potential career path.
- Goals and Aspirations: Discuss what you hope to achieve by completing the school of radiography. Are there specific career goals you have in mind?
- Personal or Professional Attributes: Reflect on your personal and professional attributes that will contribute to your success. Provide specific examples from your experiences that demonstrate these attributes.

*** The composition must be written in the applicant's own words. Any use of AI (artificial intelligence) is prohibited and will result in disqualification of the applicant.*

Educational Transcripts: **Note: Digital copies of transcripts, ACT/SAT scores are preferred. **

- Official post-secondary educational transcripts
- Official high school transcript (or equivalent) and ACT/SAT scores
- All transcripts are to be sent directly from the educational institution to the Sanford Medical Center School of Radiography program director by email radiographyfargo@sanfordhealth.org. Or mailed to:
Josie Horn-Lead Radiology Administrative Assistant
801 Broadway N.
Fargo, ND 58102
Route 1170

Your application and all supporting documentation must be received by **Friday, December 6, 2024**.